

Implementing the Recent Title 5 Revisions



California
Association of Community
College Registrars and
Admissions Officers
CACCRAO

Presenter

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Agenda

- The Recent Title 5 Revision
- Getting the Word Out
- Highlights of Regulatory Changes
- The Elephant in the Living Room
- Plans for Implementation

The Recent Title 5 Revision Process

- Grew Out of Academic Senate Concerns
- Lack of Student Services Involvement Early
- Chancellors Office began to hold discussions with various Student Service groups
- Feedback was solicited
- Newer information releases contain more detailed information

Getting the Word Out

- Need for alerts to appropriate college staff
- Student Services discussions in several forums
- College wide discussions
- Information needs to become routine

Highlights of Regulatory Changes

- 52010 – Must comply...once such regulations take effect. Written policies and procedures (must be revised within 180 days and at first available opportunity into catalogs and schedules

- 55007 - Overlapping enrollments, 2 areas of impact:
 - 2 courses within the same term. We had multiple examples in PE, Dance, Drama and Business. Computer solution not yet found. Instructors notified but did not enforce. Same rule will be applied to students auditing classes.
 - Time conflict – process already in place but required cleanup. Instructor/student must provide justification for overlap. Instructor must guarantee hours made up within the same week. Director of A&R reviews all requests.

Plans for Implementation (Cont.)

- 55022 - Change to P/NP – determined to be simple change and eagerly awaited. Decision to implement for F2008. Impacts numerous but relatively easy:
 - Activate new grading basis in PeopleSoft. Deactivate old.
 - Change coding of probation program to include CR, NC, P, and NP grades
 - Update Credit/No Credit form to Pass/No Pass
 - Update probation and dismissal letters to include old and new.
 - Check and update all other A&R forms to look for references to CR/NC



- 55033 – Standards for Dismissal

- New wordings says “semesters...shall be considered consecutive on the basis of the student’s enrollment, so long as the break in the student’s enrollment does not exceed one full primary term.”



- 55040 Course Repetition

- 2 allowable repetitions after substandard coursework. Both previous grades may be alleviated!



- **55063 Changes to Minimum Requirements for the Associate Degree for students whose catalog rights begin with the fall 2009 semester or any semester thereafter.**

- Students must earn C in all major classes to receive a degree beginning with students whose catalog rights are effective 2009.
- Students must obtain a satisfactory grade in the course typically known as Freshman Composition.
- Students must obtain a satisfactory grade in the course typically known as Intermediate Algebra.
- Students must have successfully completed (a 2.0 GPA or better) at least 60 semester units that include at least 18 units in a major, 18 units in general education, and at least 12 of the units must be taken in residence at the college granting the degree. Exceptions may be granted by the governing board for an injustice or undue hardship.



- **55070 - Describes the new regulations for credit certificates effective fall 2008:**

- 18 or more unit certificates must be approved by CCCCO and called Certificates of Achievement. These certificates should symbolize successful completion of patterns of learning experiences oriented to career or general education.
- Shorter programs may be established with approval by the college Curriculum Committee and the district board. These certificates may be given any name except certificate of completion, competency, or achievement. These may not be listed on student transcripts.
- District may submit any 12 or more unit sequence of degree applicable courses for approval by the CCCCO if it satisfies the requirements of the certificate of achievement listed above.

The Elephant!

- 55024 Withdrawal
 - Effective July 1, 2009, the district policy shall establish the number of times (not to exceed four times) that a student may withdraw and receive a “W” symbol on his or her record for enrollment in the same course.



- Repetition of Withdrawal Examples


- http://www.cccco.edu/Portals/4/repetition_withdrawal_examples.pdf
- 13 pages of examples



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- Skyline's grid
 - El Camino's grid

Plans for implementation

At MiraCosta College:

- Original team consisting of catalog specialist, schedule specialist, two functional analysts, evaluator and director of A&R charged with reading, analyzing and defining areas of concern.
- Grid of all changes developed.
- Areas of impact identified.

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- After initial areas of impact identified and recommendations defined, team expanded to include VP of Instruction, Dean of Vocational Programs and President of Academic Senate.
 - Changes brought to Techie/Functional team which included Financial Aid person.
 - Changes submitted to Academic Policies & Procedures and Board of Trustees if appropriate.
 - Changes still in progress (forms to be rewritten, systems tested, trouble-shooting)

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- Update Transcript legend and order new transcript paper.
 - Update Veteran’s letters & documents.
 - Notify student services departments to update documents, flyers, handouts- especially Counseling, EOPS, Financial Aid, University Transfer Center, and the Institute for International Perspectives.
 - Notify Public Information Office to update documents, flyers, handouts.
 - Notify Department Chairs to update documents, flyers, handouts.
 - Update college calendar – online.
 - Update college calendar – schedule.

Who to Contact

1st – check the chancellor's office website for legal opinion and advisories:

<http://www.cccco.edu/SystemOffice/Divisions/Legal/tabid/195/Default.aspx>

Elias Regalada, Fiscal Policy

Linda Michalowski, Student Services

Carole Bogue-Feinour, Academic Affairs

Virginia Riegel, Staff Counsel

Questions?

