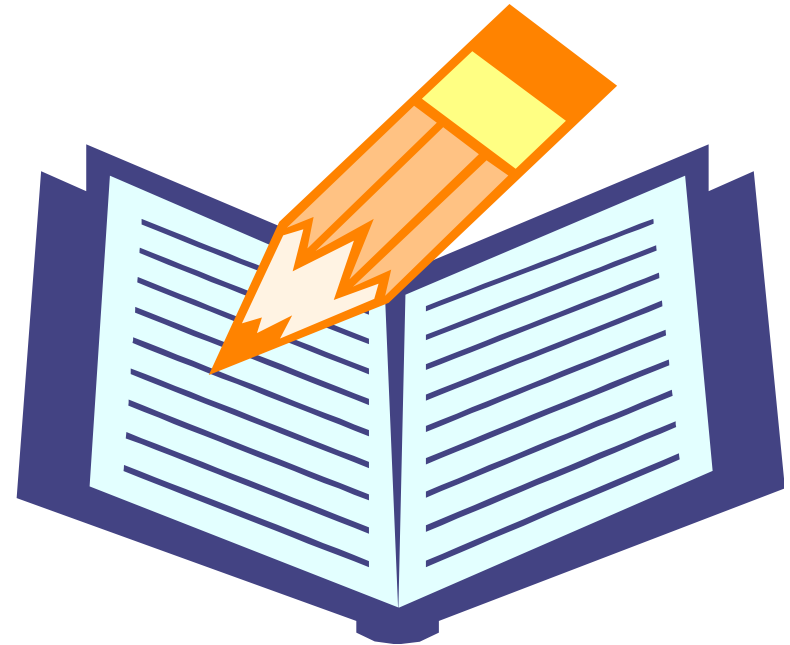


# Satisfactory Academic Progress

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# Title IV Requirements

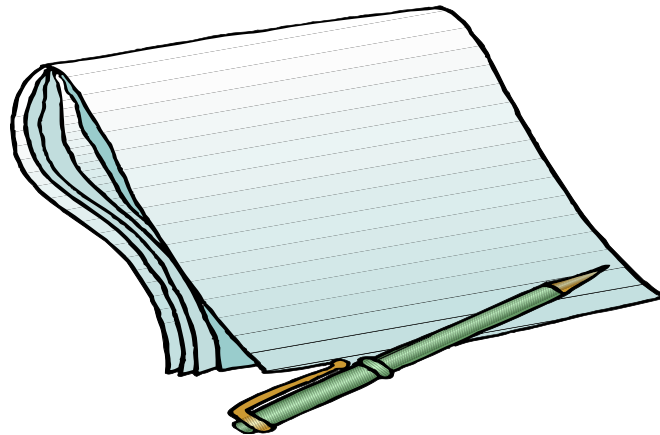
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- Same or more strict than the college's standards for a student enrolled in the same educational program who is not receiving assistance under a SFA program; and
- Includes a qualitative component measurable against a norm; and
- Includes a quantitative component that consists of maximum timeframe

# Qualitative Standards

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- Student must have “C” average by end of second year
- School may use a graduated grade point average



# Quantitative Standards

- May use number of units completed or percentage of units completed
- School must set a maximum time frame
  - Maximum cannot exceed 150% of program
- Must divide maximum time frame into increments





# More on Quantitative

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- School must identify minimum % or number of units to be completed in each increment
- School's policy may use graduated completion percentage for each year



# Parts of the Policy

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- Must define units attempted
- Determination cannot be made based on amount of money the student received
- Standards must be applied uniformly to all Title IV programs
- SAP must be applied to Summer Sessions



# Parts of the Policy (cont'd)

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- Must count prior units in maximum time frame if they apply to current program
- Must include all enrollment periods whether or not student received aid
- Units “attempted” must be used in determining if student has reached the maximum time frame limit

# Parts of the Policy (cont'd)

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- Mitigating circumstances
- Conditional or probationary periods
- Completion of degree requirements
- Minimum standards for full-time enrollment
- Appeal process





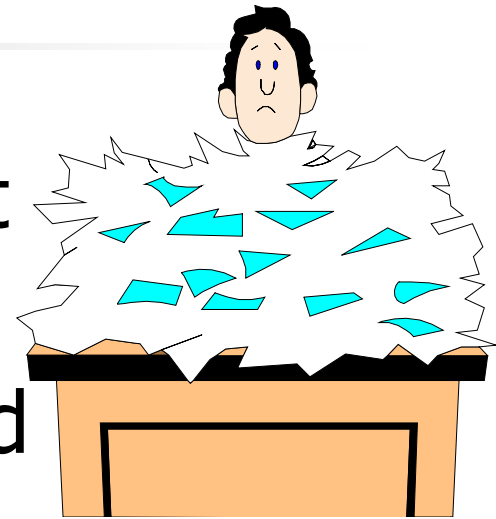
# Related Policies

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- Academic amnesty/renewal
- Withdrawals, grades of “incomplete”, repeated courses, transfer courses, and noncredit remedial coursework
- Minimum standards for full-time enrollment
- Probation

# Issues to consider in writing your own SAP

- Characteristics of your student population
- Ability of computer system and operators
- Size and capability of financial aid staff
- College's retention goals
- Resources available on campus





# Specific Issues

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How are remedial and ESL units considered in determining maximum time frame?

- Up to 30 remedial units may be deducted from the total units attempted
- All ESL units may be deducted from the total units attempted—there is no limit



# Specific Issues (cont'd)

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- What about a student who completes 90 units, which includes a degree and then returns for another degree or certificate program?
  - It depends why they have returned and depends on your professional judgment
  - Consider how many of the 90 units completed apply toward the current educational objective



## Specific Issues (cont'd)

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- If a student is taking some units toward his stated goal and other units just for enrichment, can Title IV aid be given for just the applicable units?
  - Yes, Title IV aid may be pro-rated for just the applicable units. However, if the student has not yet reached the 150%, you may award aid for all the units as long as the student is working toward his stated goal.



## Specific Issues (cont'd)

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- How do you determine SAP for a student who dropped during the second week and received a PWD?
  - Units attempted would be the same as the units used in the calculation of the PWD
  - SAP is not based on the amount the student was paid

# Questions



Toni M. DuBois  
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