

CCCSFAAA
7/31/03
Ontario, CA

Meeting called to order at 8:15 a.m.

Those present: John Muskavitch, Toni DuBois, Beth Asmus, Sherrie Padilla, Mary Ellen Muehring, Barbara Ralston, JoAnn Bernard, Sandy Clark, Tim Bonnel, Candy Cannon, Pat Maga, Karen Micalizio, Judy Cohen, Andi Schreibman, Sarah Tyson, Melissa Moser, Craig Yamamoto, Allison Sandera, Susan Jones

Toni made a motion to approve the minutes from June 2, 2003. It was seconded by JoAnn. The motion passed.

TREASURER'S REPORT

Toni presented the Treasurer's report. She noted that, in the future, she will bring bank statements for us to confirm account balances that she presents. Toni suggested that the CCCSFAAA President initiate the bonding process once the new Treasurer takes office.

Reminder that expense claims must be signed by the CCCSFAAA President prior to being submitted to the Treasurer for reimbursement.

The CCCCCO will cover both days of this meeting with the exception of Beth Asmus. Beth is a special guest for the day and her expenses will be covered by CCCSFAAA.

Karen made a motion to accept Treasurer's report. It was seconded by Barbara. The motion passed.

WEB OVERSIGHT COMMITTEE

Beth is working on the "members only" section of the web site. Once it is ready to go, she will be sending information to all members on how to log on and update their password. It is imperative that members keep their information current on the web site. Name, email address and password are the security points. Once this section goes live (9/2 is projected date), on-line elections will be possible. Conference registration will be live 9/22/03. CCCSFAAA registration site will have a link to the CASFAA registration site. Complete report attached.

John suggested we add links to each CCC web site. Tim added that we may want to have the link be directly to the FA web page rather than the Home Page of each college.

Beth urged everyone to send her any suggestions about how to utilize the web site. She asked that she receive a copy of the minutes from each meeting to post on the site.

Anyone wanting to join CCCSFAAA MUST complete the on-line information, print out the payment coupon and mail it along with payment to the Treasurer. This application is what populates the "members only" section of the web site.

STATE ISSUES

Printing School Rosters: Toni said LBCC was unable to print their school roster. Once they called Sally at CSAC, they were sent a paper roster. Sarah said the html format was not working if the school had a large roster. She said they now have the text-based file available. Toni was concerned about the possibility to customize the text-based file. Sarah assured her it can be customized.

Pat noted her observance of CSAC's complacency to Craig's concerns on the Cal Grant Program when she attended a recent Cal Grant A&E meeting. She said they need to realize Craig is representing the concerns of all 108 CCCs. Barbara asked Sarah for confirmation of where we stand with the 9/2 GPA forms. Sarah will talk with someone back at CSAC to find out if there is an anticipated print date now that a state budget has been passed. Sarah will send us a note tomorrow.

Craig passed out copies of an email he sent to Jim Garcia and Sarah Tyson outlining concerns in regards to the 9/2 Cal Grant applications. His memo asked for guidance in light of the Commission running out of GPA forms. The only response noted is from Sarah explaining an Ops memo would be sent out which would address his concerns. The Ops memo schools received from the Commission does not address the issue of GPA forms not being available.

The next State Issues Committee meeting is 8/4/03.

NOMINATIONS AND ELECTIONS REPORT

Presented by Craig in Joaquin's absence. Joaquin's written report is attached.

John would like for the regions electing new Regional Representatives to have them selected by October 1. This will allow them to take advantage of the best airfares possible for travel to the November transition meeting (11/11-13 in Sacramento).

Toni is concerned that not all CCCSFAAA members received notice that nominations were being taken. The notice went out on CFAO-All and not all members are on that list serve. Discussion ensued to ensure that the election notices go out to all "members" rather than a list serve.

Judy made a motion that we accept the slate of nominations. It was seconded by Sandy. The motion passed.

BYLAWS

Joaquin, Craig and Brad Hardison met to review the Bylaws. A copy of their recommended changes is attached.

There was much discussion on how to word the beginning and end of each Board's term. Some of the confusion comes into play because of the "transition meeting" taking place in November this year. Even though such is the case, the new Board does not have any voting authority until January 2004.

Andi made the motion to accept the Bylaws, as amended, and to take them to the conference. It was seconded by Sandy. After discussion, Andi amended her motion to have the Bylaws, as amended, placed on the ballot in September (rather than taking them to the membership at the conference). Sandy accepted the amendment. The motion passed.

FEDERAL ISSUES

Sandy gave an overview of the issues the Committee is working on (copy attached).

There will be a meeting with Congressional members in August. The exact date is yet to be determined. Sandy asked Craig to attend and that Beth possibly host a meeting in the future.

Tim suggested we bookmark our legislators so that we can contact them quickly once the CCCCO notifies us that an issue is going to the floor for a vote.

AWARDS COMMITTEE

Sandy will ask for nominations after Labor Day. The Committee consists of Sandy, JoAnn and Judy.

NEWSLETTER

Toni has not received payment for all of the advertisements that were printed in the Newsletter. John said Chris is contacting those that have not paid. John will ask Chris to collect the money prior to printing the ads in the future.

Next Newsletter is scheduled to be released in October. The deadline to submit articles is 9/27.

FUND DEVELOPMENT

Toni has started the ground-work for a Fund Development Brochure. Craig will address the issue of creating a Fund Development Committee at the transitional meeting in November.

DIRECTORY

John will put together a conference call with Craig, Karen and Susan to discuss the printing of the 2004 Directory. There is \$3500 budgeted for printing the Directory and \$400 for having it shipped to the conference site.

RAFFLE

Melissa confirmed that tickets for the \$500 Gift Card raffle will be sent out to schools in September. She will send 100 to each Director. The cost will be \$1 each or 6 for \$5.

It was decided that a Silent Auction will be held at the conference. Melissa will work with Toni and Susan to set that up. She will also start asking for donations. Regions will be asked to submit items as well.

CONFERENCE UPDATE – Susan Jones

Branching Out To New Opportunities

Due to budget difficulties, the conference committee originally estimated a low attendance (200). The committee chairs (Susan for CCCSFAAA & Toni for CASFAA) decided to invite other groups. EOPS

declined the invite. Proprietary accepted. Sessions will include acceptable topics to meet their recertification requirements.

Three students were selected from the art work competition that was offered. Their works will be displayed at the conference.

Thursday evening prior to the conference, there will be a reception for vendors in John's suite. He would like for any CCCSFAAA Board members that will be in Monterey Thursday night to attend.

NASFAA type CORE sessions will be offered to meet the Proprietary requirements. There will be several round-table sessions as well.

A letter will be going out to CSSOs and CEOs at each college to encourage attendance by expressing the necessity for training. The intent is that the letter will go out under Linda Michalowski's signature.

The social event is Saturday night at Adventures by the Sea. They have both an outside and inside area. It will include a BBQ dinner, a band and a comedian.

Newcomers will be identified by special notation on their name tags. Executive Board will have ribbons. A Board member that will also have other responsibilities such as moderator, will only have one ribbon.

Registration for CCCSFAAA is \$125 (includes CCCSFAAA membership). Hotels are Marriott, Doubletree and Hotel Pacific.

CASF AA registration is \$175. It is tied to "tracks;" beginning, intermediate, etc. Cruz Bustamante has been invited to speak but has not yet responded. It will begin at 1:00 p.m. Sunday and end Tuesday.

John reminded the Board that the conference site for 2005 has not yet been selected but will be in the north.

Meeting adjourned at 2:22 p.m.