

**CCCSFAAA Executive Board
April 3, 2002
Delta King-Sacramento**

Meeting called to order: 8:45 AM

Present: Joaquin Jimenez, Claudia Martin, John Muskavitch, Karen Micalizio, Richard Quintana, Myra Rush, Susan Jones, Mary Ellen Muehring, Beth Asmus, Craig Yamamoto, Tim Bonnel, JoAnn Bernard, Toni Dubois, Sherri Hancock, Judy Cohen, Sara Joshua-Tyson, Steve Arena, and Sandy Clark.

Changes to the agenda:

- Sandy will give the report on the directory Newsletter, website and brochures, volunteers
- 9:40 Steve will be here
- 10:15 Becky Stilling from EDFund and John Bays from CSAC will give a report.
- 11:00 Sara is here not as a consultant but to provide information on the alternate Cal Grant delivery. This afternoon we will begin the process and then go out to our regions and get feedback.
- This afternoon we will have a discussion of strengths and weaknesses within the CCCSFAAA organization.
- Cover State and Federal organizational issues.
- Upcoming calendar of events
- After lunch, we will set aside 15 minutes to go over our June meeting with CASFAA.
- Does the treasurer need to be bonded?

Approval of Board Minutes:

February 8, 2002

When there is a vote that is not unanimous a count needs to be taken. Page 4 under Craig and the Federal Issues Committee have been corrected to remove Glenn Schenk's name and the sentence restructured to reflect that CCCSFAAA will be working closely with CASFAA and Susan Jones addressing the FED up initiative.

***John M. makes a motion to approve minutes JoAnn seconded
Approved***

Treasurers Report

Fall conference account has a negative balance of \$660.00 the account was closed with three checks outstanding on March 1, 2002. The three outstanding checks were for an overpayment of registration, overpayment of booth rental, and a refund for a cancellation.

Toni to do follow up on and any checks that are old (over 90 days) and she will cancel them.

Fall conference will actually go to zero.

Passed out two budgets, the white one is the 2002 budget that we approved at the last meeting. The yellow one is the amendments in the budget that were approved for the change in the conference budget proposal. The conference committee submitted budgets reflecting a reduction in participants that cut their expenses and projected income, so there is not a balanced budget at this time but we may be okay. For an association we are at a good point. The President noted that items such as this might be best going to the Fiscal Planning Committee if time allows. This is something that would be taken to the Fiscal Planning Committee and then forwarded to the Executive Board for approval.

Filed both State and Federal Taxes. Had \$181,000 at the end of this year not \$200,000 as reported in the minutes from last weekend. Pat had given us a rough estimate. A report was handed out to the board reflecting:

- \$4, 000 as a scholarship from Chela
- \$10,000 in scholarships last year, \$500 to 10 regions.

Motion to approve budget by Toni, Beth second, 10 in favor, 1 opposed and 1 abstention.

Reimbursement forms:

Forms now include signature and date as requested. There was another issue brought up regarding the CCCSFAAA savings account. Maybe we should think about purchasing a retreat place where conferences and workshops could be held. Again this is something that should be assigned to the Fiscal Planning Committee (President, Past-President and Treasurer) per the president. The Fiscal Planning Committee should look into this suggestion and report back to the Board for direction.

Training Committee:

A correction has occurred since the last meeting. The dates are as follows: May 30 for the north and June 7 for the south to be held at Long Beach. Original dates were May 17 at Skyline and June 5 in the South at Cerritos.

In the future the general consensus is to have the Spring Conference in March or April.

Summer training is for the new directors who have been in their positions for one year or less and Toni DuBois and Susan Jones will be the trainer's. This is going to be hosted by the organization. The Board was asked to advise Sherri Hancock of any new Directors in the region this year. Dates have been decided for the new directors training and they are as follows: June 17-18 Long Beach City College. It was also noted that Associate Directors and Assistant Directors are welcome to come if room is available.

CSAC/Chancellors Office/CCCSFAAA joint training.

Members of CASFAA board will be leading the training with CCCSFAAA supporting \$1000.00 for refreshments this year.

Reports were suspended until this afternoon to allow for the guest speakers.

**Guest Speakers – Becky Stilling, President of EdFund
John Bays, Information Technology
Division Chief, CSAC**

Becky: Initiative on our schedule for a few years regarding a concept about sharing our student's indebtedness. A Student Loan Summary letter was created. This has been in negotiations with the Dept. of Education for over a year. This is a service that will be provided to FFELP schools.

- Schools choose when the students get these letters. These letters also provide additional information about managing their debt.
- Will be a way for you to manage your student loan portfolio. Students will know the loan amount they are borrowing but don't know how much interest they are accruing on an Unsubsidized Loan.
- Students have been serving on focus groups and their responses to the creation of the letters have been positive. Students say that the aggregate balance was a good idea as it reflected the amount of money that they owed and what their monthly payment would be.
- Students suggested that the introduction should be short and to the point, they don't want a lot of words or text. Debt burden is easy to see and figure out.
- Will be announcing service later this summer and soliciting when the schools want the letter to go out. We are gearing up to send out the letters twice a year.
- I don't think it is possible for direct lending schools to participate in this new service as it interferes with the student's confidentiality. We provide the department with a file of in-school students. The hope is that USAF

provides this service for their students and that the department will provide the service for their students.

Craig and Steve will volunteer. We do pay the students for their time.

CSAC Report: Cal Grant bill first. Page 2

AB1991 Will add an access grant to the community colleges at the rate of ½ of the rate of UC. The dollar amount for one year is actually spread over 2 years. When they transfer they would have 3 years left.

AB2484 Requires high schools to give the commission GPA's of students.

SB1266 Deferred Comp will be taken out of the need analysis. Has been postponed because they are trying to rewrite it to make it a viable bill.

AB2527 The commission would need to use ability to benefit test for Cal Grant C

AB2618 Would redefine courses for purposes of calculating GPA. Non-transferable issue has been resolved within the school. If the school is unable to provide this information, they are allowed to give cumulative GPA information until their systems are upgraded. The only courses that are not counted are community service and non-credit courses.

AB1746 Would establish a fee waiver at a UC for a spouse or a child whose spouse or parent was killed in the attack.
Child development program has gone through the policy committee. Does not look like it will sunset.

911 BENEFITS ARE REFLECTED IN A NUMBER OF BILLS

SB1825 Requires certain State Work study students to work with the high schools in conjunction with the Cal Grant program.

SB1836 Target population is veterinary students that work in high need areas. Provided the facts sheets about last year's award cycle.

John Bays: John provided a short summary of his abilities regarding the Cal Grant Roster and Web Grant and asked for any concerns or issues that the community colleges might have. The roster issues, Web Grant, and entitlement awards have added complexity to our systems along with the new edits for the September 2nd deadline for GPA verifications. He also spoke about what is on the horizon regarding entitlement awards and discussed his capabilities to load Web Grants in the future. CSAC encourages the use of Web Grants. There was some discussion regarding Datatel schools and their uploads. The system

calculates cents and Web Grant does not. As long as you round in favor of the student you are okay, to round down is not allowed.

We have asked the A&E committee to assist us as we were only getting six uploads from the 108 community colleges. We are going to accommodate and support the old and the new. There is a resource problem with uploading the roster into the Web Grant system. CSAC is reviewing the Web Grant process to determine redundancy and provide one screen. CSAC is going to more "real" time from the schools and is trying to get away from the batch processing system. This along with semi-monthly reconciliation should be a wonderful enhancement to the program.

Alternate delivery system: John mentioned that there has been some discussion with CSAC and the commission concerning the alternative delivery system. The board feels strongly that CCCSFAAA must be part of any consultation process in developing any new or alternative delivery system for Cal Grant.

It was suggested that the regional representatives talk to schools to see who is using Web Grants.

Scholarship Committee:

Projected income for the scholarship with the 50/50 raffle is \$5,400. Split with the north and south giving two prizes of \$1,350.00 but remember if we give a person anything over \$1,199 we have to give the person a 1099 form for income taxes. Beth will start to research with her legal department.

Directory – There was some discussion by the board for the location of the directory disk. There was a quote of \$2,944.00 for the cost of 1,000 copies of the directory. The board suggested that CCCSFAAA look for outside sponsorship for the cost of the directory as EdFund has paid for it in the past. Sandy will be doing the research, as the directory should be used as a marketing tool.

Membership- Judy Cohen has volunteered to chair the membership committee and Tim Bonnel, Sandy Clark, Joaquin Jimenez, and Myra Rush, will serve on the committee. The new committee will review the policy and benefits of membership along with ensuring that we have an appropriate membership list and roster.

Newsletter- Kim Miles will be notified to ensure that only members are receiving their newsletters. Please feel free to send Kim any comments about what is happening and please carbon copy Joaquin. Insert a volunteer form, to start building a volunteer list. Sandy will compile a database of all volunteers. There was a general discussion to add vendors to the directory and to the newsletter. The discussion was regarding the placement of vendor's ads in the directory or in the newsletter and this would be a vote of the board to have ads in the directory.

Motion was made by John to offer advertising in both the newsletter and the directory. Seconded Claudia

There was discussion regarding the use of advertisements in the directory and newsletter and we need to check in the by-laws on the policy and procedures regarding the use of advertisement. It is policy that we do not sell ads. Vendors may be opposed to the placement of ads. Can table this or have the motion drawn back. It was determine that the motion should be withdrawn.

Motion withdrawn by John and seconded by Claudia.

There was discussion concerning the CCCSFAAA brochure that was handed out at: The Day at the Capitol, because there was no logo on the brochure and also no picture of older students. The logo should be on the front cover.

Any comments should be directed to Claudia for the next meeting.

Federal Issues – Craig

A CCCSFAAA position paper is being developed regarding the 50% work-study. We are split down the middle on this as we are concerned about the impact this will have on the students if you to do this with community service. If they waive the matching it will deplete the amount of work-study dollars on campus. Look at it in terms of student impact. We have a very large Community Service that is on our campus and could the money be used by that part of our campus?

Distributed minutes from the last meeting. Not a lot of activity with Neg Reg. Read over the issues if have any thoughts or concerns e-mail Craig. 50% is on a fast track; the regulation window is probably right now. There was a discussion of forming a coalition of the CCCSFAAA, CASFAA presidents, CSAC and EdFund to discuss issues. Joaquin and Craig will meet to talk about forming this coalition. CASFAA asked for a list of issues regarding reauthorization and it was granted.

Conference Report – Steve

A report was given regarding the December conference titled “Catch the Wave.” The artwork is being done by Tim Ross and was handed out at the meeting. There was discussion about the rooms and the cost of Saturday night’s dinner. The dinner location may be off site.

More information will be available next meeting.

Webmaster- Since the last meeting this has been changed to Beth Asmus at College of the Canyons. The e-mail address for our Webmaster is Otha Lewis at olewis@sccd.com.

Regional Reports

Region 1-No report.

Region 2-A meeting was held at Region 2. The topic of discussion was the 50/50 raffle.

Region 3- Noted that Vista College is part of Region 3.

Region 4-No report.

Region 5-No Report.

Region 6-Had a joint meeting with EOPS and Financial Aid to discuss BOGG issues and coordination. Wanted to let everyone know that Dixie from Antelope Valley College is ill and we should send her a card.

Region 7 & 8-Has a couple of concerns from the last regional meeting. One issue is that the conference is always on a weekend in the month of December. The Region feels that maybe we should review other conferences and look into combining it with other conferences such as EOPS etc. The formation of an ad-hoc committee was presented to the Board for further consideration in selection of a site location for the conferences.

Comments-

Region 5-raised the same issue and perhaps we should discuss this at the joint meeting.

Region 9-No report.

Region 10-Invited EdFund to their Outreach College Goal Sunday. No issues to bring forth.

Joaquin was disappointed that we were unable to discuss strengths and weaknesses. Joaquin will be unable to attend the joint meeting with CASFAA/CCCSFAAA, so Craig will chair that meeting representing CCCSFAAA. Joaquin discussed the possibilities of going into groups and coming out with a positive recommendation for mutual concerns regarding state and federal issues. There was a suggestion for a joint force for next year. If there are any comments or questions please e-mail Craig or Joaquin so that the issues can be discussed.

Motion to adjourn at 3:30 PM- Myra- Seconded Beth